

**NOTICE OF INTENT TO RECEIVE PROPOSALS FOR GRANT FUNDS AVAILABLE
THROUGH THE RESIDENTIAL HOUSING INCENTIVE PROGRAM**

The City of Pampa, Texas will receive sealed proposals until 3:00 p.m., Thursday, February 23, 2023, to receive proposals for grant funds available through the City's Residential Housing Incentive Program. Proposals received after such time will not be opened or considered. Proposals may be withdrawn at any time prior to the official deadline.

The Residential Housing Incentive Program is designed to incentivize the growth and expansion of residential housing located in Pampa, Texas. The City allocated \$250,000 for the Residential Housing Incentive Program and will award grant(s) until all funds are depleted. A single recipient may receive up to \$250,000 of actual expenditures for infrastructure incurred in completing the approved project. The grant will be awarded as a reimbursement and only upon completion of the project and acceptance of completion by the City. The grant is competitive, and each proposal and application will be reviewed by the City Manager and presented to the City Commission for approval.

Those interested in submitting a proposal in response to the RFP should, at a minimum, address the following:

1. Feasibility: both financial and developmental feasibility of building a suitable project in the City while meeting the other goals as stated herein.
2. Site and Building Design: the site and architectural design shall be in harmony with the character of Pampa and have a strong community orientation.
3. Unit Count: the number and design of single-family dwellings to be constructed.
4. Cost: To the extent possible while maintaining project feasibility, keeping the cost within a moderate market range by offering features that facilitate affordability.
5. Partnership: The City of Pampa is seeking developers who want to work collaboratively and respect the goals and objectives of the community. We will be looking for evidence that developers have previously established good working relationships with the communities with which they have worked in.

It is the City's intention to grant the money to the Proposer(s) that bring the best value to the City and may consider the following: (1) the financial position of the Proposer(s), (2) the intended use of the Grant funds, (3) the type and number of single-family dwellings to be constructed as part of the project, (4) the timetable for constructing the single-family dwellings, (5) the increase to the City's economic base that the development will bring to the City and (6) the ability to meet all program requirements. The City may request additional information and conduct interviews with responders as part of the evaluation process. The successful Proposer(s) will be required to execute an incentive agreement with the City within thirty (30) days of being named a successful proposer.

Interested parties may contact Barbara Stucker, City Secretary, 200 W. Foster, Pampa, Texas, telephone number (806) 669-5750, to obtain an application and additional information. Proposers shall return a completed Application and attachments with their proposal.

Submit sealed proposals in person to Barbara Stucker, City Secretary, City Hall, 200 W. Foster, Pampa, Texas, or by mail to the City of Pampa, P.O. Box 2499, Pampa, TX 76066. Seal Proposals must state "Residential Housing Incentive Program Proposal" on the outside of the envelope. Proposals will be opened and read aloud at the above stated time in the City Commission Chambers at City Hall, 200 W. Foster, Pampa, Texas.

The City of Pampa reserves the right to accept or reject any or all proposals and accept the proposal(s) deemed most advantageous to the City of Pampa.